



OCHIN recognizes that people do their best work and are most satisfied when working in a healthy work environment. OCHIN seeks to nurture a healthy and productive work atmosphere that supports current members of the team and one that is eager to welcome and adapt to new members as they are added. The following values have been identified as essential characteristics and behaviors of OCHIN's work environment. They establish a framework for employee and organizational expectations about what it means to work at OCHIN. OCHIN's core values become **Respect- Excellence- Adaptability- Listening- Innovation- Teamwork- Integrity REALITI**

Role Name: Director of Healthcare Transformation Products & Services

Department: Research, Product Development

Reports to: Chief Operations Officer

Pay Range: Depending Upon Experience and Level of Responsibility	Type of position: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temp Employee/Contractor <input type="checkbox"/> Intern/	Hours/week: 40/week <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt
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Purpose of Role: Directs and manages the research and development of health information technology products and services. This role provides useful electronic health record products & services which facilitates the meaningful use of data to assist health care professionals improve patient care.

Responsibilities:

1. Strategically aligns research and new product development resources for healthcare transformation and attainment of strategic mandates.
2. Directs research of available health information technology products and services
3. Coordinates the development of software applications, reports, and consulting services
4. Coordinates analysis and utilization of data transformation for patients to assist meaningful use of by healthcare professionals
5. Coordinates metrics, analysis and utilization of data transformed for clinical operations, financial information and stakeholder feedback
6. Prioritizes and allocates resources for work
7. Plans and directs the work of the highly skilled technical staff, placing particular emphasis on research and development of products & services to achieve strategic mandates.
8. Confers with marketing department to consider market potential for new products.
9. Develops new products from the beginning concept to testing and full installation
10. Organizes technical staff to accomplish goals efficiently and authorizes recruitment of additional personnel as required.
11. Monitors progress of projects, confers with technical staff, and reviews reports to see that development is progressing according to schedule and within budgetary guidelines.
12. Reports to chief operating officer on a regular basis. Works closely with that officer and other directors to establish long-range operating goals and expansion.
13. Serves as liaison on technical matters, equipment maintenance and upgrades.
14. Coordinates development of new interfaces and premium reporting for clinical electronic healthcare transformation.
15. Serves as a liaison with third-party vendors for clinical healthcare transformation products.
16. Coordinates and sponsors information and improvement projects for electronic healthcare information products, data transformation and healthcare clinical results.
17. Recommends system improvements and additional applications to improve efficiency for healthcare transformation and organizational productivity.
18. Assists or takes over responsibilities for other Directors when needed due to vacations, travel, or temporary assignments.
19. Models and is a gatekeeper of the OCHIN values and conduct.
20. The Director is responsible to prioritize and provide resources to document, communicate, suggest

and test solutions for, Collaborative Improvement Efforts, System Improvement, Member Relationships, Support Services, Process Documentation and Development, Product & Service Improvement

21. Member of the Executive Leadership Team and interacts as a coach not a “supervisor” to support roles and help provide “tools” to allow stakeholders to do their jobs effectively.
22. Routinely works with CEO, CFO, CCO, CTO and Directors as well as with Members to determine needs, with OCHIN Collaborative Groups, and may work with Board Members.
23. Shares information throughout the organization.
24. Other duties as assigned

Personal Improvement:

OCHIN will provide resources and support for education and training. It is the associate’s responsibility to seek approval, schedule, and participate in education and/or training that will prepare him/her for present and future roles.

Work experience & education desired attributes:

1. Bachelor Degree (Technical Degree a plus) or a minimum of 15 years of experience
2. Minimum of 10 years of experience in a Technical Leadership role

Required Skills and Abilities:

1. Masters Degree is a plus
2. Minimum of 10 years of Supervisory experience
3. Experience utilizing Improvement Methods and Tools (Prefer experience with the Model for Improvement and System Thinking)
4. Demonstrates a technical understanding of one or more commercial healthcare information products, data base construction, retrieval and generation of standard and ad hoc reports.
5. Demonstrates a technical understanding of quality improvement methods, analysis and construction of metrics useful for improvement for clinical meaningful use of data and organizational results.
6. Demonstrates the ability to develop useful analytic metrics for the tracking of internal and external operations, financial, and improvement.
7. Experience with developing and testing information products for the assessment of data integrity, values, codes, tables, security and backup reliability.
8. Demonstrates effective problem solving skills.
9. Ability to communicate effectively and diplomatically with a wide variety of people (written and verbally)
10. Demonstrates excellent written, verbal and analytic communication skills with the ability to communicate to multiple levels of expertise effectively.
11. Demonstrates excellent organizational, prioritization and decision making skills
12. Demonstrates the ability to influence others, at all levels.
13. Demonstrates an ability to understand, mentor and develop personnel at all levels of the organization.
14. Demonstrates the ability to define, coordinate and execute multiple projects successfully.
15. Demonstrates excellent organizational and decision making skills.
16. Demonstrates the ability to think systemically with foresight and vision.
17. Prefers to work in a collaborative environment, developing and nurturing in a learning environment
18. Demonstrates excellent strategic, technical, conceptual, and financial skills
19. Ability to motivate team efforts to accomplish goals.

Cultural Competencies:

- Results-oriented team player, collaborator, and relationship builder whose can-do attitude inspires others; encourages great performance in a fast-moving environment.
- Thrives in a changing environment and is excited by the chance to play a large role. Possess strong communication skills, enjoys working with customers and our members, and able to effectively execute.
- We love people who are passionate about changing healthcare through the use of information technology.
- Embraces the ideas of others. Focuses on the ownership of outcomes for all members and cross-functional teams while connecting all aspects of the business.
- Works with a minimum of supervision and be capable of strategically prioritizing multiple tasks in a proactive manner.

Organizational Disclaimer

Role descriptions are designed to outline primary duties, responsibilities and qualification requirements, and should not limit

additional duties and responsibilities assigned. It is our expectation that each employee offers their services wherever and whenever deemed necessary to ensure the success of the organization.

ADA Requirements

Constant interpersonal skills, teamwork, customer service, reading, speaking, writing and understanding English, and problem analysis. Frequent creativity, mentoring, presentations/teaching. Occasional decision making and independent judgment or action. Frequent keyboarding, sitting, standing, hearing and talking.

Reviewed with _____ on _____